

**CITY OF DETROIT BOARD OF ETHICS**  
**REQUEST FOR ADVISORY OPINION**

Name\* of Requestor: \_\_\_\_\_ Date of Request: \_\_\_\_\_

Requestor's Address: \_\_\_\_\_  
Street City State Zip Code

Requestor's Telephone Numbers: (Home) \_\_\_\_\_ (Work) \_\_\_\_\_

Requestor's Status (Indicate facts which support status, such as current or former position/title):

Current Public Servant: Yes \_\_\_\_\_ No \_\_\_\_\_

Position/Title: \_\_\_\_\_

Former Public Servant: Yes \_\_\_\_\_ No \_\_\_\_\_

Position/Title: \_\_\_\_\_

Dates of Former Public Service: \_\_\_\_\_

Applicant/Candidate to be Public Servant: \_\_\_\_\_  
Position or Office Sought

Date of Application for City Position: \_\_\_\_\_

Date of Filing Petition for City Office: \_\_\_\_\_

\*Ethics Ordinance provides that the identity of a public servant, former public servant, or an applicant or a candidate to be a public servant who requests an advisory ethics opinion is confidential, and any information that reveals the identity of the requestor is also confidential. A requestor who makes his or her identity public is deemed to have waived confidentiality, or may elect to waive this confidentiality. **Do you waive confidentiality?** Yes \_\_\_\_\_ No \_\_\_\_\_

Requestor Seeks Advisory Opinion Regarding (check one):

\_\_\_\_\_ Application of Disclosure Requirements or (**see Division 2, printed on the following pages**)

\_\_\_\_\_ Application of Standards of Conduct (**see Division 3, printed on the following pages**)

Describe the Particular Facts and Circumstances that form the basis for the opinion request (**attach separate sheet if needed**):

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Signature of Requestor

**Submit Request to: City of Detroit Board of Ethics**  
**1537 First National Building**  
**Detroit, Michigan 48226**  
**(313) 224-2376 • (313) 224-2371 (fax)**  
**Website: [www.ci.detroit.mi.us](http://www.ci.detroit.mi.us)**

Dated: 3/05

# CITY OF DETROIT ETHICS ORDINANCE EXCERPTS

## DIVISION 2. DISCLOSURE REQUIREMENT

### Sec. 2-6-31. Disclosure of interest in real and personal property.

(A) In accordance with subsections (B) or (C) of this Section, a public servant who exercises significant authority in the course of his or her duties over a decision by the City regarding the purchase, sale, lease, zoning, improvement, special designation, tax assessment or abatement, or development agreement with respect to any real property, or the purchase, sale, or lease of any personal property, shall disclose any ownership interest that he or she, or his or her immediate family, has concerning such real or personal property.

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### Sec. 2-6-32. Disclosure of interest in City contracts.

(A) In accordance with subsections (B) or (C) of this Section, a public servant who exercises significant authority in the course of his or her duties over the solicitation, negotiation, approval, amendment, performance or renewal of a City contract shall disclose any ownership interest that he or she, or his or her immediate family, has concerning such City contract.

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### Sec. 2-6-33. Disclosure of campaign contributions and expenditures.

In accordance with Section 2-106(3) of the 1997 Detroit City Charter, the Mayor, members of the City Council, the City Clerk, and candidates for election shall make campaign contributions and expenditures public by filing the appropriate report(s) as required by the Michigan Campaign Finance Act, being MCL 169.201 et seq.

## DIVISION 3. STANDARDS OF CONDUCT

### Sec. 2-6-61. Engaging in official duties for private gain prohibited.

A public servant shall not engage in any act or omission in the discharge of his or her official duties for private gain.

### Sec. 2-6-62. Use of confidential information for private gain prohibited.

A public servant shall not use confidential information that is acquired in the course of his or her employment for private gain.

### Sec. 2-6-63. Disclosure of confidential information prohibited.

Except as authorized by law, a public servant shall not knowingly disclose to a third party confidential information that is acquired in the course of his or her employment.

### Sec. 2-6-64. Use of City resources for commercial gain prohibited.

A public servant shall not use any City-owned real or personal property, City funds, City personnel, or any other tangible City resource for commercial gain.

### Sec. 2-6-65. Incompatible employment or rendering services prohibited.

A public servant shall not engage in or accept employment, or render services, for a private or public interest where such employment or service is incompatible with the discharge of the public servant's official duties for the City, or where such employment or service is reasonably expected to impair the public servant's independence of judgment or action in the discharge of his or her official duties for the City.

### Sec. 2-6-66. Representation of private entity prohibited.

(A) A public servant shall not act, for compensation by any person other than the City, as an agent, attorney, or representative for another person, business or organization in any matter that is pending before a City agency.

(B) A public servant may represent another person, business, or organization before a City agency where such representation is a required part of the public servant's official duties.

### Sec. 2-6-67. Self-interested regulation prohibited.

A public servant shall not make a loan of public funds, grant a subsidy, fix a rate, issue a license, permit or certificate, or otherwise regulate, supervise or participate in a decision that pertains to an entity in which the public servant, or a member of his or her immediate family, has an ownership interest.

### Sec. 2-6-68. Improper use of official position prohibited.

A public servant shall not use his or her official position in violation of federal or state law, or to obtain a private gain for the public servant in return for improperly influencing a decision of the Mayor, of the City Council, of the City Clerk, or of a member of a City authority, board, commission, committee, council or group, or other City agency.

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